

EXERCISE AFTER ACTION REPORT (AAR)



This After-Action Report (AAR) documents strengths, areas for improvement, and corrective actions identified during your exercise. It supports your Emergency Preparedness Program requirements and informs your improvement plan.



EXERCISE INFORMATION

Scenario/Topic:

Exercise Type:

Date:

Location:

Participants/Departments:

Number of Participants:

IMPROVEMENT PLAN

Gap / Issue Identified	Corrective Action	Responsible Party	Target Completion Date

SUMMARY OF PERFORMANCE

Strengths (What went well):

Areas for Improvement (Gaps identified):

Key Lessons Learned:

CORE CAPABILITIES REVIEWED

Community/External Communication

Communications

Safety & Security

Staff Roles & Incident Command

Resource Management

Other:

IMPACT ON PATIENT/ RESIDENT CARE

Did the exercise reveal any issues that could impact patient or resident safety?

Yes

No

Notes:



SYSTEM COORDINATION

Were external partners engaged as appropriate?

Healthcare Coalition

EMS

Fire Department

Public Health

Other:



EXERCISE OBJECTIVES

Objective Met?

Yes No

Partially

Comments:



RESOURCE ADEQUACY

Staffing, supplies, equipment adequate?

Yes No

Partially

Notes:



PREPARED BY

Name:

Title:

Date Completed: